

## **REQUEST FORM: CREED/RELIGIOUS EXEMPTION FROM COVID-19 VACCINE**

To protect the health and safety of our community, Red River College (RRC) is making COVID-19 vaccination a condition to come on campus, as well as any space owned or occupied by the College, including classrooms, boardrooms, meeting rooms, lecture theatres, gymnasiums, dining rooms, restaurants, cafeterias, lounges, student residences, laboratories, shops, hallways, outdoor spaces, and other common use areas. Refer to Policy E14- COVID-19 Procedures for full details [link].

RRC will consider on an individual basis requests for exemptions from students and employees on creed/religious grounds based on beliefs which are contrary to [Red River College's COVID-19 Policy \(E-14\)](https://www.rrc.ca/legal/policies/covid-19-procedures/). <https://www.rrc.ca/legal/policies/covid-19-procedures/>. All requests will be reviewed by RRC Legal and Compliance whose determination will be final.

### **PLEASE READ CAREFULLY:**

- Requests for creed/religious exemptions will only be considered upon completion and presentation of this form.
- A creed/religious exemption may be granted upon receipt of adequate information provided by the Applicant. Completion and submission of this form does not guarantee approval of the exemption sought.
- The information received by the Applicant must be satisfactory, as reasonably determined by the College, in order for the College to properly consider the exemption. The College reserves the right to request additional information/documentation/clarification as necessary in its sole discretion.
- To continue to protect the health and safety of the campus community students or employees with an approved exemption to being vaccinated may be accommodated through reasonable alternative measures, up to the point of undue hardship, as reasonably determined by the College in its sole discretion.
- Individuals with an approved exemption will be notified in writing through their RRC email. **Please allow adequate time for a response.**
- **Incomplete applications will not be reviewed.**
- Decisions by RRC are final. Individuals are permitted to reapply only if new documentation and/or information becomes available.
- This creed/religious exemption only applies to requests for exemption from RRC's COVID-19 vaccination policy. If you are seeking academic or workplace accommodations for other purposes, you will be required to make a separate application in accordance with existing procedures. If you have a previously approved accommodation, you must still submit this form if you wish to be considered for a COVID-19 vaccination exemption.

**DO NOT COME TO ANY COLLEGE CAMPUS IN PERSON UNLESS YOU HAVE RECEIVED WRITTEN CONFIRMATION THAT YOUR REQUEST IS APPROVED OR YOU HAVE BEEN VACCINATED IN ACCORDANCE WITH POLICY E-14.**



**APPLICATION:**

Your completed application may be scanned and emailed to: [vaccinerecords@rrc.ca](mailto:vaccinerecords@rrc.ca)

First and Last Name: \_\_\_\_\_

Are you an RRC Student or Employee:  Student  Employee

Primary Campus you will be attending: \_\_\_\_\_

RRC Student/Employee Number: \_\_\_\_\_

RRC Student/Employee Email Address: \_\_\_\_\_

Please confirm that you have read and agreed to the following statements by checking the corresponding boxes:

I certify that the information I have provided is accurate and complete as of the date of this submission. I understand that I may be subject to disciplinary action up to and including termination of employment or expulsion from the College (as applicable) if any of the information I provided in support of this exemption is false or misleading.

Please explain the basis for your creed/religious exemption request, by answering the questions below with as much detail as possible. Staff from RRC Legal and Compliance may contact you for further information if needed, at RRC's sole discretion.

1. Describe below the religion or belief system that you are relying on in making this request;

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Describe below your particular belief that would be violated by receiving a COVID-19 vaccination, and how receiving a COVID-19 vaccination would violate that belief;

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Describe below how the particular belief that you described in question 2 is connected to the religion or belief system that you described in question 1;

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Please provide us with documentation in support of your answers to questions 1-3 above. The documentation may include but is not limited to:

- a letter of support from your religious institution/community or from other members of your religious institution/community;
- documentary or textual evidence tying the belief to the religion/faith and/or explaining how that belief prohibits your receipt of a COVID-19 vaccination (i.e. objective evidence); and/or
- evidence relating to your other current religious practices which demonstrates the consistency of the belief you are relying on with your other religious practices.

Date: \_\_\_\_\_

Signature (electronic accepted): \_\_\_\_\_

To submit a Creed/Religious Exemption Form, please scan and email a copy of the completed application to: [vaccinerecords@rrc.ca](mailto:vaccinerecords@rrc.ca)

All information collected via this form will be handled in accordance with both *The Freedom of Information and Protection of Privacy Act* and *The Personal Health Information Act*. If you have questions about the collection of your personal and/or health information, contact Health Services at [healthservices@rrc.ca](mailto:healthservices@rrc.ca); you may also wish to review <http://www.rrc.ca/legal/fippa>